



MNACHC Partnership & Development Committee Charter

Authority – The official designation of this committee is the MNACHC Partnership and Development Committee (the “Committee”). This article constitutes the charter for the Committee pursuant to the provisions of the MNACHC By-Laws, Article VIII. The Committee is established by the MNACHC Board of Directors (the “Board”).

Scope of Activities – The Committee will provide appropriate and relevant advice and counsel to the Board and MNACHC staff on MNACHC’s overall fundraising strategy and evaluation of partnerships between MNACHC and outside entities.

Description of Duties – The Committee will have the following duties:

- The Board and MNACHC staff may seek advice from the Committee that contributes to MNACHC’s partnership and development strategy;
- Work with MNACHC staff to identify and solicit funds from external sources of support including, but not limited to: foundations; corporations; and community organizations;
- Ensure that MNACHC fundraising efforts do not conflict with any member Health Center fundraising activity;
- Assist in the development of a MNACHC review process for potential partnership opportunities for MNACHC and/or Health Centers;
- Review, evaluate and advise MNACHC staff and Board on potential partnership opportunities, including vendor requests to join the MNACHC Preferred Vendor Program, for MNACHC and/or Health Centers;

Committee Member Time Commitment

- Participate in quarterly committee meetings in person or via conference call/webinar
- Additional meetings as necessary

Committee Composition

- 4-6 committee members approved by the Board
- Term is two-years with optional renewal for two more years
- Membership of the committee should reflect the geographic diversity of MNACHC members
- Committee Chair will be confirmed by the Board and report to the Executive Committee and the Board all opportunities that MNACHC is considering
- Health Center CEOs/ED and key management staff with job duties relevant to development and partnerships are eligible to serve on the committee