



**PEOPLE'S CENTER HEALTH SERVICES  
Job Description**

**SUMMARY**

Assist the Behavioral Health Services by providing care and treatment to patients; including diagnosis, evaluation, and outpatient therapy. Participate in diagnostic assessments and treatment planning for clients with PTSD.

**QUALIFICATIONS**

**Education**

M.A. or PhD in Psychology and a currently licensed as a Psychologist in MN with credentials that support billing

**Experience**

Strong background and experience in conducting diagnostic assessments and/or providing ongoing individual and/or group psychotherapy to PTSD survivors.

**SKILLS REQUIRED**

Strong customer service skills are a must. Exceptionally strong skills in writing, editing, and in communications are necessary. A sense of humor is a must, along with the ability to be flexible to enhance strong team efforts. Strong computer skills, experience with EPIC a plus, and skilled with Microsoft word. This position requires maturity, self-confidence, and flexibility. The ability to work successfully and effectively with a diverse staff of individuals and groups representing a variety of racial and ethnic backgrounds is a must. Skilled in gathering data, developing reports, and understands DSM 4 and insurance reimbursement.

**RESPONSIBILITIES**

**Assessment and/or Counseling**

- Ensure Behavioral Health Services provides individual and culturally sensitive care to 288+ patients annually (6 patients weekly).
- Provide assessments annually to Somali PTSD patients and other clinical patients as needed. Select, administer, score, and interpret psychological tests to obtain information on individuals' intelligence, achievement, interest, and personalities.
- Ensure individual care plans using patient self-management goal to reduce/eliminate symptoms of PTSD anxiety, and depression with 150+ Somali PTSD patients annually and other patients are created. Ensure individual care plans developed by the unit; specify type, frequency, intensity, and duration of therapy.
- Counsel individuals regarding problems, such as PTSD, stress, substance abuse, and family situations, to modify behavior or to improve personal, social, and vocational adjustment.

- Evaluate the effectiveness of counseling or treatments and the accuracy and completeness of diagnoses indicated by the behavioral health providers and directing staff to modify plans and diagnoses as necessary.

### **Administrative**

- Complete appropriate paperwork to maintain client files in a timely manner.
- Gather data and report back to ensure program/project outcomes.
- Participate as a member of the Behavioral Health Unit.
- Work together with the Behavior Health Director and others to ensure program/project financial support.