JOB TITLE: PEDIATRIC NURSE PRACTITIONER

JOB CLASS: EXEMPT

JOB RESPONSIBILITIES:

The Pediatric Nurse Practitioner is responsible for direct patient care, to limits of training and experience, with physician back up particularly for more involved cases. The Nurse Practitioner is under the supervision of the Medical Director and may have another physician supervisor involved more in pediatrics. The Nurse Practitioner is generally involved in administrative, tracking and public health duties and may be involved in other duties as assigned by the Medical Director.

DUTIES:

- Performs well child examinations.
- Focuses on screening for developmental delay and problems in parenting.
- Delivers parent education on 1:1 basis.
- Participates in screening programs and educational programs.
- Maintains tracking and reporting systems for continuity of care as indicated.
- Obtain at least the minimum hours of continuing medical education as required by the State licensing requirements. Additional continuing medical education or practice-related education is encouraged.
- Serve as a preceptor to nurse practitioner students as appropriate to level of experience as a Nurse Practitioner.
- Receives and makes referrals as indicated within the health center and to outside agencies.
- Provides assistance as needed to the Medical Director on epidemiological issues pertinent to the clinic and contributes as needed to the development of the annual Health Care Plan.
- Participate in the on-call schedule as appropriate and as assigned by the Medical Director.
- Participates in Quality Assessment and Improvement peer review auditing activities and other QAI activities as assigned by the Lead Provider.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Demonstrated ability in the provision of Primary Pediatric Medical care within the bounds of the field.
Skilled in the assessment of health status accomplished through interviewing, physical examination and testing.

Assessment includes physical assessment, evaluation of growth and development, emotional status, socioeconomic data, environmental influences and human and material resources.

Ability to design and maintain effective clinical tracking systems.

Strong personal and professional communication skills.

Knowledge of and desire to work within a Public Health/Community Medicine model of service delivery.

Respect and concern for patients regardless of economic status, race, gender, ethnic background or disability.

MINIMUM QUALIFICATIONS:

> Current Minnesota Licensure.

> Nurse Practitioner certification or eligibility or advanced practice certification in family practice.

> Graduate from an accredited school of Nursing. Current Minnesota Licensure, Master degree in nursing and completion of graduate level program for preparation of family nurse practitioners as required for certification.

> Strong community Health/Public Health orientations.

I have read and reviewed the job description for the position of Family Nurse Practitioner. I understand the duties and responsibilities of this job, and agree to perform these functions to the best of my ability.

__________________________________________  ____________________________
Employee Signature            Date

__________________________________________  ____________________________
Signature of the Medical Director            Date

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Signature of the Executive Director            Date